

JOHN GALLAGHER

Professional Summary

Organized and detail-focused Architectural Draft Assistant with experience assisting in drafting, design revisions, and project coordination. Adept at following technical specifications and maintaining clear documentation throughout project development. Committed to producing precise and high-quality design support.

WORK EXPERIENCE:

Independent Contractor - Freelance Design and Illustration

2018 - Current

- Designed custom logos and visual assets for companies, translating brand goals into clear and effective design concepts.
- Created digital illustrations and design work using Adobe Illustrator, Adobe Photoshop, and Clip Studio Paint.
- Communicated directly with clients to understand project goals, brand identity, and design preferences.
- Produced concept drafts and revisions based on client feedback to deliver polished final designs.

Archer Hotel - Dishwasher

Napa

2023 - 2024

- Washed and sanitized dishes, utensils, and kitchen equipment in accordance with health and safety standards.
- Performed specialized cleaning and careful handling of delicate wine glasses and glassware.
- Maintained cleanliness of kitchen and service areas through regular floor cleaning and sanitation.

Vons - Courtesy Clerk

2021 - 2022

- Assisted customers by efficiently bagging groceries while ensuring careful handling of items.
- Maintained store cleanliness by sweeping floors and keeping entry and checkout areas organized.
- Collected, organized, and returned shopping carts from the parking lot to designated areas.
- Supported store operations during opening and closing, including assisting customers by opening restroom doors and maintaining a welcoming environment.

✉ jgallagher.shrine@gmail.com

☎ (424) 390-3191

📍 Oakland, CA 94609

SKILLS AND INTERESTS:

- 2 Years of Customer Service Experience
- Bachelor's Degree in Multimedia Art
- Knowledge of Microsoft Word, Excel, Outlook, etc.
- Good Communication Skills & Team Player
- Fast-Learner and Creative Problem Solver
- Good with Financing
- Training in AutoCAD, Revit, and Inventor
- Adobe, Illustrator, Photoshop, Dreamweaver

Education

01/2018

California State University East Bay

BA: Multimedia Art